



THE SCHOOL DISTRICT OF
PALM BEACH COUNTY, FLORIDA

Single School Culture © Initiatives
1790 NW Spanish River Boulevard
Boca Raton, FL 33431

Ph: 561-982-0900 Fax: 561-982-0943
www.palmbeachschools.org

KEITH OSWALD
ASSISTANT SUPERINTENDENT

JANIS ANDREWS, Ed.D.
Chief Academic Officer


October 19, 2012
Bulletin #P-14393-CLS/SSCI

Contacts:

Judy Thomas, PX 48456
Eunice Vivar Greenfield, PX 48820
Michael Kane, PX 48233

ACTION BY:
May 25, 2013

TO: All Principals

FROM: Janis Andrews, Ed.D. 
Chief Academic Officer

SUBJECT: STUDENT DEVELOPMENT PLAN (SDP)

Florida Statute mandates that every school district have a comprehensive developmental guidance plan [F.S. § 1006.025]. The Student Development Plan (SDP) is the comprehensive guidance plan for the School District of Palm Beach County.

The purpose of the SDP is to ensure that all students in all schools receive the same support in meeting the academic, personal/social and career competencies necessary for success. The Plan was developed using the foundations of the *American School Counseling Association's (ASCA) National Model* and the *Florida School Counseling and Guidance Frameworks*.

The school counselor(s) manage the SDP, but all stakeholders contribute to its implementation. By following the Action Plan below, we can ensure that the requirements of the SDP are met.

ACTION BY THE PRINCIPAL

- Review the SPD.
- Meet with your counselor(s) to determine 2012-13 SDP goals.
- Encourage and support the implementation of the SDP.
- Advocate the importance of all faculty/staff members in helping students to meet the academic, personal/social and career competencies.

ACTION BY SCHOOL COUNSELOR(S)

- Meet with the principal to establish one goal in each of three domains: academic, personal/social and career development.

The School District of Palm Beach County – Rated “A” by the Florida Department of Education 2005 - 2012
“Home of Florida's first LEED Gold Certified School”
www.palmbeachschools.org

The School District of Palm Beach County is an Equal Education Opportunity Provider and Employer

STUDENT DEVELOPMENT PLAN (SDP)

October 19, 2012

- Document these goals on the Student Development Plan Accountability Form located on Learning Village. Obtain principal signature, provide copy to principal and maintain the **original copy** in the school counseling office.
- Share the SDP with stakeholders as appropriate.
- Collect end-of-year data relevant to the goals. A Student Development Plan (SDP) – Annual Report Form is currently being developed and will be released when completed. This eForm submission is a **NEW** process. The eForm due date is May 25, 2013. Training will be available on *TrainU* after January 2013.

ACTION BY SCHOOL STAFF MEMBERS

- Become familiar with the SPD.
- Work with the counselor(s) on implementation of the SDP.
- Provide counselor(s) with the necessary information to complete the SDP.

EWG:JA:KO:NR:EVG:gv

Approved: _____



E. Wayne Gent, Superintendent